

DEPARTMENT OF ENVIRONMENT
GOVT. OF NCT OF DELHI

6-Level, C- Wing, Delhi Secretariat, I.P. Estate, New Delhi - 2

No: F.5 (19)/photography/Env./2012/4360-4366

Dated: 24.8.2015

To

As per list

NOTICE INVITING TENDER

Department of Environment, Govt. of NCT of Delhi invites Sealed tenders from well established, the eligible and professionally experienced agencies for hiring of Videography & Photography coverage to be conducted on different occasions by the Department during the financial year 2015-16. The details of the programmes are as under:

- 01.Plantation Drive
- 02.International Ozone Day
- 03.Wildlife Week
- 04.Sparrow State Bird of Delhi
- 05.Teacher Training Programme
- 06.MTNL Health Mela
07. Participation in International Trade Fair
- 08.Vacation Program on Environmental Resources
- 09.Eco Friendly Products display at Delhi Haat
- 10.Annual Eco Meet
- 11.National Science day etc.

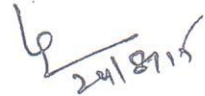
The intending bidders will have to pay on earnest money deposit (EMD) of Rs. 20,000/- by pay order/demand draft in favour of DDO, Environment Department, Delhi. The pay order/demand draft of Rs. 20,000/- may be kept in the envelope. The bids without earnest money will not be entertained.

The time schedule for submission and opening of bid is as under:

- | | | |
|-----------------------------------|---|-----------------------|
| 1.Last date for submission of Bid | : | 04.09.2015 at 2.30 PM |
| 2.Date of Opening of Bid | : | 04.09.2015 at 3.00 PM |

The terms and condition for the tender is given below:

- 01.This tender document includes two (02) pages.
- 02.The rates quoted should be inclusive of all taxes, Service Tax etc. and these taxes should be shown separately.
- 03.TDS and Service Tax as applicable on the date will be deducted from the Bill.
- 04.The tenderer should have valid PAN No. & TIN VAT number and submit the copy of PAN number & TIN VAT number.
- 05.The Department reserves the absolute right to accept or reject any or all the tenders on whole or in part without assigning any reasons thereof.
- 06.Services should be delivered on all the occasions without any extra charge.
- 07.Payment will be made after satisfactory report given by the concerned officer.
- 08.The Department reserves the right to reject any services found defective or not of the desired quality and specification. Decision of the Department will be final.
- 09.Postal or courier delay will not be considered and the Tender received late will be rejected.
- 10.Earnest money of Rs. 20,000/- (refundable) should be furnished along with the bid in the form of DD/Bankers Cheque drawn in favour of the DDO, Environment Department payable at Delhi.
- 11.Security deposit/E.M. can be forfeited in case of non completion/part completion/delayed completion of supply unless permitted in writing by Environment Department.
- 12.A bidder who submits more than one bid shall be disqualified.


24/8/15

(TARA SINGH)
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